



UNIVERSITY OF NOTRE DAME  
COLLEGE OF ARTS AND LETTERS

**Inside/Outside Award**  
Nomination Form

You may turn in two nominations, one Inside and one Outside nominee:

\_\_\_\_ INSIDE AWARD

\_\_\_\_ OUTSIDE AWARD

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Please type or print

Nominee: \_\_\_\_\_ Department: \_\_\_\_\_

Position Title: \_\_\_\_\_ Department Phone: \_\_\_\_\_

Criteria for Award:

- Promotes communication, trust, cooperation, and respect.
- Collaborates with various departments/individuals to define and solve problems.
- Contributes to the improvement of processes, or development of new ones, resulting in significant productivity gains and/or cost savings.
- Adheres to and promotes College and University policies.
- Serves as a role model in their actions and deeds.

Reason for nomination:

\_\_\_\_\_  
Signature