

## **EDWARD SORIN POSTDOCTORAL FELLOWSHIPS**

### Background

The Graduate School and the College of Arts and Letters jointly sponsor the Edward Sorin Postdoctoral Fellowship Program for Notre Dame Ph.D. graduates. This program provides two years of support for new scholars to demonstrate research productivity and develop teaching experience before they compete in the academic job market. Three fellowships are now offered each year.

Postdoctoral Fellows receive a salary of \$35,000 per fiscal year plus faculty health benefits. An annual research allowance of \$2,000 is also included. The fellowship begins upon graduation and, assuming satisfactory progress, is renewable once for a maximum of two years as a fellow. The fellowship offer is withdrawn if the student has not graduated by August of his or her entrance year into the program.

Fellows are expected to teach three classes per year in the College of Arts and Letters. Course assignments are the responsibility of the departmental chair and are to be approved by the Dean. A faculty member mentors the fellow's class preparation and teaching in order to help the fellow develop effective teaching and course management skills.

Fellows are also expected to conduct, present, and publish research. If possible, the fellow will be encouraged to apply for external research funding. A faculty member assists in the fellow's research progress. In order to broaden experience, fellows are advised to choose as a faculty research sponsor a faculty member other than his/her dissertation director.

### Application Procedures

Eligible applicants must be a current doctoral student at the University of Notre Dame and in good standing. It is anticipated that the applicant will earn his/her doctorate between January and August in the year in which they plan to begin the program (i.e. for Fall 2010, the degree must be conferred in May or August 2010). Preference will be given to those applicants whose teaching and research record show strong potential, whose career goal is to become a faculty member at a top national research university or liberal arts college, and who will graduate in less than six years of enrollment.

Completed applications and letters are to be sent to the Associate Dean for Research, (100 O'Shaughnessy Hall) by Thursday, October 15, 2009, 4 PM. Awardees are selected and announced by the end of November. The Associate Dean will chair the selection committee, which will include faculty members in the College of Arts and Letters as well as one or more representatives from the Graduate School.

## Application Materials

The application packet includes the following materials:

### 1. Cover Sheet

The cover sheet must include the following information:

- Applicant's Name
- Academic Department
- Doctoral advisor's name
- Date of entry to the graduate program at Notre Dame,
- Research and teaching sponsors for the fellowship,
- Estimated date of graduation.

### 2. Statement of Purpose

Applicants must submit a statement of purpose (2-3 pages). This should include:

- Teaching and research goals for the duration of the postdoctoral fellowship period.
- Long-term career goals and how completing the fellowship will assist in achieving these career goals.
- List other postdoctoral and faculty positions for which they are applying.

### 3. Research Statement

Applicants need to include a research statement (1-2 pages) that describes:

- Their graduate research experiences
- Progress on their dissertation
- The work needed to complete in order to graduate in the identified time period.

Applicants should also identify the faculty member who will serve as their research sponsor during the fellowship and describe why this faculty member has been chosen as their sponsor.

### 4. Applicants must also submit a teaching statement (1-2 pages) that describes their involvement in all courses in which they have served as a) an instructor of record or b) as a teaching assistant. Applicants should also identify the faculty member who will serve as their pedagogical mentor.

### 5. Curriculum vitae

### 6. Copies of Teacher Course Evaluations (TCEs) if the student has taught a course

### 7. Graduate transcript(s)

### 8. Letters of Recommendation

Applicants must submit the names of three faculty members, including the graduate advisor, who will be writing letters of recommendation for them. These professional references should be familiar with the applicant's teaching and/or research abilities. All letters of recommendation should address the applicant's potential for a successful career in a nationally recognized university or college. Please direct all letters to:  
Associate Dean for Research, 100 O'Shaughnessy Hall

DEADLINE FOR RECEIPT is 4 p.m. Thursday, October 15, 2009.
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### Interview and Offer Procedures

The faculty search committee will review all written materials. They will convene to determine which students will be asked to participate in a formal interview. The interviews consist of 30-minute sessions between each applicant and the search committee. Following the interviews, the committee will reconvene to determine which students should be offered a fellowship, which should be put on a waiting list, and which students should not be offered a fellowship.

### Appointments and Compensation

#### First-year Fellows

Sorin Postdoctoral Fellows who have graduated in May 2010 may begin their appointment on July 1, 2010. As such, the appointment will be on the fiscal year July 1 to June 30. The annual stipend is \$35,000 plus benefits (24 pays @ \$1458/gross).

For selected Fellows who complete their dissertation defense and are August 2010 graduates, their appointment will begin on August 22, 2010 through June 30, 2011. The annual stipend is \$30,000 plus benefits (21 pays @ \$1458/gross).

#### Second-year Fellows

The second year of the Fellowship will run on the regular fiscal year, July 1-June 30 with a salary of \$35,000.

#### Research Allowance

As with departmental faculty, each Sorin Fellow will have an annual research allowance that is funded in a restricted research account. The research account will be established and managed by the department to which the Fellow is assigned. It is the responsibility of each Fellow to follow established University policies and procedures regarding research accounts usage. Administrative assistants in each department are available to assist with the processing of expense reports and the management of the account.