

# *Learning Beyond the Classroom*

## *FACULTY INTERIM Grants*

### *(2009/2010)*

Learning Beyond the Classroom *Faculty Interim Grants* provide funding up to \$1,500 to faculty support of cultural excursions, travel to conferences, and other activities aimed at enhancing teaching and student learning beyond the classroom.

Applications for fall 2009 grants will be due on Friday, October 2, 2009; this includes Christmas break proposals .

LBC faculty applications for spring 2010 grants will be due by February 12, 2010.

#### **Mission**

With Learning Beyond the *Faculty Interim Classroom Grants*, we hope to give Arts and Letters students occasions to attend conferences (as opposed to presenting their own research), spend summers doing internships, conduct classroom research (i.e., unrelated to a thesis), and attend cultural events. Such occasions can foster students' curiosity, motivating them to pursue a given topic or creative endeavor in greater depth. As students engage in different activities, they can formulate relevant questions, think critically in the face of different and conflicting points of view, and formulate their own well-supported arguments. In turn, this kind of critical engagement can help bolster their self-confidence as they embark upon additional projects.

#### **Guidelines for *Faculty Interim Grants***

Faculty should submit a 500-word single-spaced proposal, providing a detailed description of the following:

- The proposed event, cultural excursion, or other activity
- A clear explanation of learning goals – the ways attending a specific excursion, event, or activity will help advance learning beyond the classroom
- An itemized budget for expenses (e.g., for travel, lodging, meals, tickets for a performance)
- Proof of compliance with the Office of Risk Management and Safety – e.g., liability waivers, campus-issued driver certifications for faculty and staff transporting students in personal or University-owned vehicles, and the like. Contact the Office of Risk Management at 631-5037 and ask for a waiver and release of liability form. For international travel, please go the Provost's web site at: [nd.edu/~interstud/services/faculty/travelapp.htm](http://nd.edu/~interstud/services/faculty/travelapp.htm).

**Faculty are encouraged to apply to the Institute for Scholarship in the Liberal Arts, which administers and awards the competition for the Paul M. Barbara Henkels Visiting Scholars Series, and to apply for funds from the Nanovic, Kellogg, and Hesburgh Center when relevant.**

#### **Criteria for Evaluation**

Proposals will be vetted by a committee of faculty, including the Associate Dean of Undergraduate Studies.

For faculty, successful applications will include a clear statement of the ways the proposed event or cultural excursion will foster student learning. *In turn, faculty who receive funding will be required to submit "summary reports," detailing outcomes and an assessment of the activity's contribution to undergraduate intellectual life at the time agreed upon by the applicant and the faculty committee.*